### CLABSI Caregiver Toolkit: Table of Contents

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*Permanent document owners are indicated. If changes are required to this toolkit, the IP HPT should be contacted.

(Note: Click on the document name in the Table of Contents for a direct hyperlink to that document or click on the small “bookmark” on left to view and navigate the contents.)
## CLABSI Caregiver Toolkit: Revision History

<table>
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<th>Revision Date</th>
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<th>Revised by</th>
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<tr>
<td>January 2016</td>
<td>Initial release of toolkit.</td>
<td>2015 Clinical PI CLABSI Steering Team</td>
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<tr>
<td>March 2017</td>
<td>Added new/revised policies, updated 360 links, updated content for 2016 INS Standards.</td>
<td>2016 Clinical PI CLABSI Steering Team</td>
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Introduction
The CLABSI Caregiver Toolkit was developed during the 2015 Clinical Performance Improvement effort to help prevent deadly blood stream infections at Sentara. The Toolkit is a compilation of resources produced or updated by the CLABSI Clinical PI team to reflect national best practices. The Toolkit is intended to serve as a reference to all Sentara clinicians who access lines and contains reference documents such as algorithms, policies and procedures, and line removal guides to ensure the proper care and maintenance of all lines at Sentara.

Talking Points

1) Lives are On the Line
   • Every time a line is accessed, a risk for serious infection exists.
   • Central Line Blood Stream Infections (or CLABSI) are serious and preventable Healthcare Associated Infections (HAIs).
   • An estimated 41,000 CLABSIs occur in hospitals each year; 18,000 of those occur in ICUs. ¹

2) At Sentara, our greatest risk for CLABSI includes:
   • Lines located in IJ and femoral vessels due to sterility challenges.
   • Catheters with increased lumen size and multiple lumens.
   • Quad lumen catheters, triple lumen catheters, and single and dual lumen PICCs.

3) All physicians have a leadership role in preventing CLABSIs by:
   • Challenging the need for central lines daily.
   • Using the fewest lumens possible. Don’t be a SQUARE! A patient’s risk of CLABSI is increased by the square of the lumen count. A quad lumen catheter is 16 times more likely to result in a CLABSI than a single lumen catheter.
   • Using midline insertion teams available at Sentara hospitals.
4) Additional Venous Access Tool:

- Midline catheters are less likely to cause blood stream infections than central lines. Knowing this, if a midline can be used, it is a better option for qualified patients.

- Final midline product selection and growth of bedside midline insertion teams allows more robust use of midline catheters than ever before.

- The power-rated, single-lumen Medcomp® midline catheter was selected. With this midline catheter, we expect a much broader population of patients to be candidates.

- The Adult Elective IV Catheter Selection Algorithm is available through Epic for hospitals with access. Non-epic hospitals have electronic access to a document with links to the algorithms and updated irritant and vesicant list.

- In Epic, a midline incidental order is LIVE at SNVMC, SCH, SOH, SWRMC, SVBGH, SPAH, SLH, SRMH, SMJH, & SNGH.

- Refer to the Vesicants and Irritants Drug List for guidance. It is linked here and available via intranets, Epic, and WaveNet.

**Appropriate Uses for Medcomp Midlines**

- All antibiotics can be administered through the Medcomp midline.
- Power-injectable CTs are appropriate for the Medcomp midline.

**Inappropriate Uses for Midlines**

- The following drugs are NOT appropriate for administration via ANY midline catheter:
  - Continuous vesicant therapies
  - Total Parenteral Nutrition
  - Continuous infusion of solutions with a final dextrose concentration greater than 10%
### Midline Team Availability

<table>
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<tr>
<th>FACILITY</th>
<th>BEDSIDE MIDLINE TEAM ROLL-OUT TIMELINE</th>
</tr>
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<tbody>
<tr>
<td>SCH</td>
<td>Bedside Midline Team ACTIVE</td>
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<tr>
<td>SOH</td>
<td>Bedside Midline Team ACTIVE</td>
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<td>Bedside Midline Team ACTIVE</td>
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<td>SLH</td>
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<td>SVBGH</td>
<td>Bedside Midline Team ACTIVE</td>
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<td>SPAH</td>
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<tr>
<td>SNVMC</td>
<td>Bedside Midline Team ACTIVE</td>
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<tr>
<td>SMJH</td>
<td>Bedside Midline Team ACTIVE</td>
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<tr>
<td>SWRMC</td>
<td>Bedside Midline Team ACTIVE</td>
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<td>SNGH</td>
<td>Bedside Midline Team ACTIVE</td>
</tr>
<tr>
<td>HomeHealth*</td>
<td>Bedside Midline Team ACTIVE</td>
</tr>
<tr>
<td>SHRH</td>
<td>No team planned at this time</td>
</tr>
<tr>
<td>SAMC</td>
<td>Bedside Midline Team ACTIVE</td>
</tr>
</tbody>
</table>

CLABSI stands for central line associated blood stream infection. These infections are serious and can be life threatening. The good news is that CLABSIs can be prevented. With your caregiver, you can help reduce your risk.

Why should I be concerned about CLABSI?
• Patients with central line catheters are at higher risk for developing blood stream infections.
• For cancer patients, an infection could delay care.

What role can I play in reducing my risk?
At Sentara, we are committed to always keeping you safe. We urge all patients with central line catheters to take a daily Chlorhexidine, or CHG, bath. CHG kills and prevents growth of “germs” on the skin.

What’s the proper CHG bathing method?
• Before starting a CHG bath, wash your face, scalp and hair with soap or body wash/shampoo and water. Do not use soap below the neckline. If a soap and water bath is preferred allow one prior to use of CHG bathing cloth.
• Firmly rub the areas of your body in this order using the CHG cloth:
  1. Neck shoulders, chest
  2. Both arms and hands
  3. Abdomen and groin
  4. Right leg and foot
  5. Left leg and foot
  6. Back of neck, back and buttocks
Note: skin may feel sticky for a few minutes
• Do not wipe off or dry with another cloth. Let air-dry.
• Place each washcloth in the trash.

What NOT to do
• Do NOT bathe with soap and water AFTER using CHG.
• Do NOT save, reheat or reuse CHG wipes.
• Do NOT flush CHG cloths down the toilet.
• Do Not use lotions and soaps from home as they may stop CHG bathing cloths from working

Please ask your nurse or care partner for assistance.
THANK YOU for playing a role in reducing your CLABSI risk.
**** The following clinical guidance document is located on the Sentara Media Server, and is available for viewing from all internet access points. Click on the diagram below to be rerouted. ****

Adult Elective IV Catheter Selection Algorithm:
**** The following clinical guidance document is located on the Sentara Media Server, and is available for viewing from all internet access points. Click on the diagram below to be rerouted. ****

Oncology Line Selection Algorithm:
**** The following clinical guidance document is located on the Sentara Media Server, and is available for viewing from all internet access points. Click on the diagram below to be rerouted. ****

Vesicants and Irritants Drug List:
Outpatient Venous Access Order Set

Date: _______________________

Patient Name: ______________________________________________       DOB: ________________

***Best Practice***
Lumens: Use the fewest # of lumens possible to lessen risk of infection

Priority: □ Routine      □ ASAP     □ Other: ________________________________

Procedure:

□ PICC Line:
  Location: □ Right Arm □ Left Arm □ Not Site Specific
  Lumen: □ Single □ Dual
  Type: □ Power Injectable (preferred) □ Non-Power Injectable (if no contrast anticipated)

□ Implanted Port:
  Location: □ Right □ Left □ Not Site Specific
  Lumen: □ Single □ Dual
  Type: □ Power Injectable (preferred) □ Non-Power Injectable (if no contrast anticipated)

□ Cuffed Central Catheter:
  Location: □ Right □ Left □ Not Site Specific
  Lumen: □ Single □ Dual
  Type: □ Power Injectable (preferred) □ Non-Power Injectable (if no contrast anticipated)

□ Other (Be specific) : __________________________________________________________

Duration of Therapy:
 □ Short Term Therapy (2-4 weeks)
 □ Long Term (> 4 weeks)
 □ Other: ________________________________

Indications:
 □ Infusion or Vesicant Drug Administration (i.e. Antibiotics, Chemotherapy)
 □ Administration of Total Parenteral Nutrition
 □ Administration of Blood Products
 □ Administration of fluids
 □ Other: ________________________________

Special Instructions / Additional Pertinent Clinical Information: ________________________________

___________________________________________________________________________________________

Ordering Provider: _____________________________       Date: __________________

(Signature)

Ordering Provider: _____________________________

(Print Name)

Refer to back for Oncology Line Algorithm Guidelines and Contraindications for PICC Line Placement
**PICC Line Considerations and Contraindications**

- For patients with a GFR < 45 a nephrologist consultation is recommended, unless patient is not a dialysis candidate. A PICC may be placed if clearance is obtained from a nephrologist, vascular surgeon, or intensivist. The clearing physician must document appropriately in the EMR.
- Existing or future need for Hemodialysis.
- Contracted upper extremities

*Note: Refer to the web location below for detailed information on Vesicants and Irritants.*

### Acute Hemodialysis Central Vascular Access Device
Both options for short and long term. Are not accessed except by specially-trained staff and/or Dialysis staff. This catheter is primarily used for dialysis and/or apheresis and maintained by those personnel. (see Dialysis Job Aid)

**Examples:**
- Uldall
- Triple Lumen Dialysis Cath with pigtail (short-term, power/non-power injectable BARD/ Teleflex Arrow)
- Ash Split Catheter (long-term with dual lumens)
- PermCath (long-term with dual lumen)

### Long-term Dialysis Catheters – Single Cuff

**Examples:**
- Hemostar (Bard)
- Glidepath (Bard)
- Palindrome (Covidien)
- Duroflo (Angiodynamics)

### Add-On Device
Any additional component that is added to the administration set or vascular access device.

**Examples:**
- Bifuse
- Trifuse
- Extension Sets/Tubing
- Inline filter
- Stopcock
- Y-Site
- Needleless connector
- Mechanical Valve devices (PPV, Clave)
- Caps

### Caps
Secure the ends of IV tubing or extension devices for infection prevention purposes

**Example:**
- Alcohol Impregnated IV Disinfection Cap (AKA – Curos)
- Sterile luer lock

### Catheter Stabilization Device/Dressing
A device/dressing system specifically designed and engineered to control movement at the catheter hub, thereby decreasing catheter movement within the vessel and risk of catheter malposition.

**Examples:**
- Bard Stat-Lock
- 3M IV Securement Dressing
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<th><strong>Central Vascular Access Device (CVAD)</strong></th>
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<td>Device which permits access to the central vascular system. Catheter tip is residing either in the lower one-third of the superior vena cava, or above the level of the diaphragm in the inferior vena cava.</td>
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<table>
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<th><strong>CVAD –“Cuffed” (Tunneled)</strong></th>
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<tr>
<td>A vascular access device whose proximal end is tunneled subcutaneously from the insertion site and brought out through the skin at an exit site. “Long-term.”</td>
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<tr>
<td>A “Cuffed” catheter includes a Dacron cuff built into the line which promotes tissue growth for a natural barrier of bacteria to develop.</td>
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**Examples:**
- Broviac
- Groshong
- Hickman
- Quinton
- Hohn

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<th><strong>CVAD – “Non-Cuffed” (Non-Tunneled)</strong></th>
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<td>A vascular access device inserted by puncture directly through the skin and to the intended location without passing through subcutaneous tissue. “Short Term”</td>
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<tr>
<td>A “Non-Cuffed” catheter lacks the Dacron cuff in the line and therefore lacks a means to develop a barrier for bacteria, causing a higher risk for bacteria migration to be likely.</td>
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**Examples:**
- Central Vascular Acute Access Single/Double/Triple/Quad Lumen Catheters (Teleflex Arrow/ Edwards)
- Peripherally Inserted Central Catheter (PICC)
- Acute Dialysis Catheters (see below)
- Swan Ganz Introducer Sheaths and Catheters
- Hohn
- Powerline (Bard)

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<th><strong>Implanted Vascular Access Device (Also known as Port/ Mediport)</strong></th>
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<tr>
<td>“Long-term” Implanted device – Surgically placed catheter into a vessel, body cavity, or organ and is attached to a reservoir located under the skin.</td>
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**Examples:**
- Vortex by Angiodynamics
- Groshong by Bard
- XPort
- P Port
- Powerport (Power Injectable)
- Port-a-Cath
- P.A.S Port Cath

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<th><strong>“Non-coring” needles</strong></th>
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<tr>
<td>A 90 Degree Implanted Port Access Needle.</td>
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**Examples:**
- Huber
- PowerLOC (only used with Powerport)
- Gripper
| **Mechanical Valve Device** - *(Also known as “Valve”)* | A needleless connector with an internal mechanical device that provides a fluid pathway capable of infusion and aspiration  

**Examples:**  
Neutral pressure valves  
Positive pressure valves (PPV) |
|---|---|
| **Midline Catheter** | A vascular access device measuring 8 inches or less with the distal tip dwelling in the basilic, cephalic, or brachial vein at or below the level of the axilla and distal to the shoulder.  

**Example:**  
MedComp ML |
| **Needleless System** | Umbrella term to accommodate all types of needleless devices:  

**Needleless Connector**  
A device designed to accommodate needleless devices for the administration of solutions into the vascular system  

**Examples:**  
See Mechanical Valve Device  
Clave Valve  
MaxPlus Valve  
ClearSite Valve |
| **Peripherally Inserted Central Catheter (PICC) Line** | Central vascular access device inserted into an extremity and advanced until the tip is positioned in the vena cava. At Sentara Healthcare, PICC lines are inserted only by physicians, VIR physician assistants and/or nursing staff who are credentialed to place CVADs. A consent form must be signed prior to insertion.  

**Examples:**  
Bard PolyRad PICC  
Perc-u-cath PICC |
Power-Injectable Line vs. Non-Power Injectable Line

**Power Injectable line:**
Use if patient is likely to have contrast studies ordered, is in ICU or unlikely to require IV line therapy post discharge.

**Non-Power Injectable Line:**
Use if patient is receiving prolonged IV medications or TPN; or unlikely to have contrast studies or if they are contraindicated.

**Transparent Semipermeable Membrane Dressing**
A sterile dressing that allows moisture to pass through the dressing away from the skin while preventing external moisture from contacting the insertion site of the vascular access device

**Examples:**
- Tegaderm
- 3M CHG impregnated dressing
- 3M PIV Tegaderm Securement Dressing
- 3M Tegaderm CHG impregnated dressing
FAQs

CHG Bathing

1) **When will Surgical Services be implementing Pre-op CHG Bathing?** The only determination the Sentara Infection Prevention Committee (SHIP-C) has made for CHG bathing in the surgical population is for inpatients that require surgery **following** admission (e.g. hip fractures).

**Ship-C MDRO Subcommittee Recommendations:**
- SHIP-C has not endorsed routine pre-operative bathing with CHG as there is no proven benefit of its use decreasing post-operative infections.
- Because pre-operative bathing with CHG is endorsed by some professional organizations, it may be used for specific procedures according to local preference. When pre-operative bathing with CHG is used routinely for a specific procedure, the SHIP-C requests supporting evidence be provided from the literature or professional society recommendations.

2) **What about patients who are having invasive procedures (i.e. Cardiac Caths), OB patients having a C Section, or ED patients?** CHG bathing is not needed for these patients.

3) **How do we address patients who refuse CHG baths?** An approved patient education brochure is available to help all patients with central lines understand their role in CLABSI prevention including CHG bathing. If a patient refuses, engage Infection Preventionists as a resource to help educate patients. **Document patient/family refusal** according to the current facility guidelines for a patient who refuses treatment.

4) **Is it safe for radiation oncology patients?** The following protocol has been developed by the radiation oncology team:
- For patients with central venous lines who are receiving radiation therapy, the nurse will consult the radiation oncologist for orders regarding the use of CHG bath cloths in the radiation treatment field.
- CHG bath cloths shall not be used in the radiation field unless an order is received by the radiation oncologist to do so.
- CHG bathing may be used on all other body parts (as outlined in the procedure) outside of the radiation field.
- If nursing staff members are unclear about the location of the radiation treatment area, they should call the radiation oncologist for clarification and clearly document the limitations.

5) **Should CHG cloths be used for foley care?** CHG bathing cloths **should not** be used for routine foley care. Follow the normal foley care bundle or protocol. Note: CHG does not inactivate the current agent Sentara uses for foley care. CHG is safe to use on perineal areas, including external mucosa. If
a patient has a foley and requires a CHG bath for an approved indication, it is recommended to clean the external perineal area and the catheter itself with the CHG cloth within six (6) inches from point of insertion or connection. CHG is also safe for superficial wounds, including stage 1 and stage 2 decubitus ulcers. Therefore, any patient with a central line should receive the CHG bath once per day per protocol whether or not they have a foley catheter.

6) **Do we re-bathe patients who are incontinent? Is a CHG cloth used every time or something CHG compatible?** CHG cloths are used one time daily for patients with central lines, following recommendations. Sage Comfort Shield Wipes are in stock and recommended for incontinence.

7) **How many baths should be administered for inpatients going to surgery?** For inpatients with central lines going to surgery, a CHG bath is recommended one time daily preoperatively. If an inpatient is scheduled for surgery following admission, a CHG bath should be given daily until the surgery is performed.

8) **What about skin issues for patients with psoriasis or Eczema, etc.?** We have posed this question to the SAGE technical team and are awaiting their response. Patients with skin issues (psoriasis, eczema etc.) should not be bathed with the CHG cloths in any areas where skin is irritated or not intact. Consult a physician with additional questions regarding that patient. Placing a central line in the area with any skin irritation should be avoided unless it is absolutely imperative to place in that area. We will provide updates, as new information is available.

9) **Is there a standardized place for documenting and care plan?** Document daily CHG bathing under the Adult Patient Care Summary in the Skin Interventions Section, which includes a specific component for CHG Bathing. For new nurses your preceptor should be checking this off as part of your orientation to central line care.

10) **Is this going to be included with the CVL education?** Yes. CHG bathing is part of the central venous line care education.

11) **What is the recognized guideline/recommendation for CHG bathing?** Sentara consulted two resources to arrive at its protocol. We have referenced the AHRQ tool kit and SAGE clinical resources.
Line Stickers & Labeling Issue Key Messages
Align with Recommendation Last updated Sept. 11, 2015

**Situation:** A subteam met July 29, 2015, to discuss resolution to the current issue with stickers and line labeling.

**Assumptions:** Dialysis Lines are out of the scope of these recommendations. As a specialty line, they require additional input from dialysis experts. A decision is expected shortly.

**Key messages here for consideration**

- As of October 31, 2015, Sentara will stop using stickers to identify any lines (central lines, midlines, and peripheral lines) since residue left by stickers increases the risk of infection.
- Following nursing best practice, nurses should check catheter connections and trace all catheters to the point of origin to identify each line *before* it is accessed or maintained.
- Nurses who receive a patient from another setting should also follow this process as part of good handoffs.
- All nurses are accountable for identifying/confirming line type for patients in their care.
- If there is a question regarding line type, consult electronic medical record for procedure details about device placement.
- If line type cannot be verified, nurses are directed to call the attending physician for help assessing the line or pursuing other points of access for the patient.
- All reference materials (policies/procedure and training documents) have been updated to reflect the guidance to eliminate the use of stickers to identify all lines.
- *Labels* will continue to be used on dressings.
- As we continue to learn and review our standards, we will continue to refine our guidance.
- *Note: Midline teams are NOT to use any stickers within the midline insertion kit.*

**Attributes of Dialysis Catheters for Reference**

- Dialysis catheters are large bore catheters.
- They can be either cuffed or non-cuffed catheters.
- Dialysis catheters are generally located in the chest.
- The dialysis catheter lumens are color-coded to identify the venous and arterial connections for dialysis.
- Occasionally, non-cuffed dialysis catheters will have a third lumen for medication administration.
### CLABSI Approved Product and Vendor List

*Last updated: February 24, 2017
Document Owner: Materials Management*

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<th>Vendor</th>
<th>Contact</th>
<th>Phone Numbers</th>
<th>Email</th>
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<tbody>
<tr>
<td>IV Start Kits Line Removal Kits</td>
<td>Cardinal Nursing Products</td>
<td>Chuck Grey</td>
<td>800-234-8502 Ext. 4907 (work) 757-831-7893 (mobile)</td>
<td><a href="mailto:Chuck.Grey@cardinalhealth.com">Chuck.Grey@cardinalhealth.com</a></td>
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<tr>
<td>Chloraprep OneStep Applicator</td>
<td>Carefusion</td>
<td>Tiffany Spiva</td>
<td>804-937-5005 (mobile)</td>
<td><a href="mailto:Tiffany.Spiva@carefusion.com">Tiffany.Spiva@carefusion.com</a></td>
</tr>
<tr>
<td>CHG &amp; Tegaderm dressings and Curos Caps</td>
<td>3M</td>
<td>Jeffrey Snipes</td>
<td>804-205-2567 (mobile)</td>
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<tr>
<td>CHG Bath Cloths</td>
<td>Sage Products</td>
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<td>Andrew Shin</td>
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<tr>
<td>IV caths, Syringes &amp; Needles…</td>
<td>Becton Dickinson</td>
<td>Jay Costello</td>
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<tr>
<td>Bard PICCs</td>
<td>Bard Access Systems</td>
<td>Skip Seagraves</td>
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<td>QuikClot</td>
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</tr>
</tbody>
</table>
Executive Summary: Central line associated blood stream infections, known as CLABSIs, are a major concern for healthcare providers everywhere. Once expected, CLABSIs are now classified as preventable hospital acquired conditions, which come at sizable costs to patients. Some costs include increased lengths of stay, added healthcare related to fighting infection, and even loss of life. Reducing all blood stream infections is better for patients and helps reduce healthcare costs.

Some hospitals are reducing these infections to nearly zero or zero—a goal for Sentara Healthcare. Sentara CarePlex Hospital (SCH) in Hampton, Va. reduced its CLABSIs from 14 in 2014 to zero for the last six months.

These results speak to the focused and deliberate effort to engage hospital leadership, staff and physicians. Detailed action plans addressed every aspect of central line care, with checks and balances along the way. Focused efforts have paid off for SCH, and the lessons are being applied across all Sentara hospitals in hopes of duplicating this success.

Previous Situation: In 2013, SCH exceeded its CLABSI limit of 7 with 5 additional CLABSIs. The trend deepened in 2014 when SCH exceeded its limit of 4 CLABSIs with 10 additional CLABSIs. In that year, SCH had 250 percent more CLABSI cases than it expected.

Solution: The SCH leadership team created action plans to spur collaboration among all parties who shared responsibility for the issue – hospital leadership, staff and physicians.

Results: SCH has had no CLABSIs since December 2014, and SCH achieved the 100 percent staff re-education goal within two months.

Detailed Action Steps
1) Physician engagement. SCH leadership relied on existing positive rapport with all practicing physicians—especially those managing patients with central lines—as a basis for candid conversations. Physician engagement included:
   – Involving physicians in candid discussions about CLABSIs.
   – Educating physicians in best practices related to central lines to achieve fewer device days, fewer central lines, fewer lumens, and fewer powered devices.
   – Informing physicians they would be increasingly asked about medical necessity of all central lines.
   – Creating an atmosphere where all physicians were encouraged to remove central lines as soon as no longer medically necessary.
   – Communicating that dialysis ports were “owned” by nephrologists. At SCH, a nephrologist’s order was required to access dialysis ports.
2) **Daily discipline about central lines.** SCH established a “Line Call” (7 days per week) to ensure **every central line was discussed daily.** For all femoral lines, a plan was made for removal, and SCH Vice President of Medical Affairs (VPMA) led any physician discussions. These steps ensured efficient dialogue and follow through:
- Designating nurse/role on each unit responsible for reporting on all central lines on that unit.
- Requiring advance preparations to discuss:
  - type of central line
  - location of the line
  - number of lumens
  - medical necessity/purpose

3) **Central line guru.** The IV Team Manager served as a facility expert and available resource to answer staff questions and resolve central line issues. In these ways she helped make CLABSI prevention a habit:
- Managing IV Team, which checked the dressings of all central lines daily.
- Managing central line education.

4) **Daily central line surveillance.** The SCH IV Team provided daily review of all central lines (and now midlines) on all inpatient units, except Hem/Onc. Team services included:
- Assessing each line and changing dressings either due for a change or those no longer intact.
- Assessing complicated lines, and evaluating options when a line was no longer indicated.

5) **Established escalation process for complicated line issues.** The IV Team Manager provided leadership for complicated line issues by reviewing charts and accompanying the IV Therapy nurse to assess the line. The bedside nurse, nurse manager and/or VPMA offered solutions. Direct care providers were engaged to continually foster learning and confidence. By being aware, sharing information, and developing a plan, SCH has made improvements to keep patients safe.

6) **Staff engagement and re-education.** The team conducted “back to the basics,” one-on-one meetings with all staff members who had a role in central line placement, care, maintenance or access. Resources included
- Detailed training packets pushed to managers throughout the facility.
- Timelines set for the completion of training for all affected staff.

7) **Ongoing leadership involvement.** Starting in 2014 Leadership conducted weekly central line audits.
- At least five central line audits were completed each week.
- Staff members benefited from disciplined and consistent focus on CLABSI prevention.

8) **Maintain a CLABSI prevention culture.** The SCH team consistently reinforced this culture with physicians and staff who were reminded of these expectations:
- Constantly question/expect to be asked about the medical necessity of each central line.
- Become comfortable with putting in the most appropriate line for the **current** need.
- Retain awareness that care and maintenance remain our highest risks.
- Remember that anyone accessing a central line had a role to play in preventing CLABSI.

9) **Routine forum dedicated to IV action.** The SCH IV Action Committee meets monthly with representatives from inpatient, ambulatory and procedural areas about IVs (e.g. PIVs, products, Central Lines, etc.) to keep communications open. This forum keeps CLABSI prevention in the foreground by providing a regular venue for discussing issues and lessons learned. SCH continues to follow these actions in order to remain vigilant about all central lines.
Peripheral Intravenous Catheter Procedures and Job Aids

Procedures:

- Insertion and Maintenance of an Adult Peripheral Short IV Catheter Procedure

Job Aids:

- Adult Peripheral Intravenous (PIV) Access Job Aid
- Insertion and Maintenance of a Peripheral IV Short Catheter Checklist
- Nursing Phlebotomy Competency Checklist
Note: Ensure all PIV attempts are appropriately documented in the EMR.
Midline Venous Catheter Policies and Job Aids

Policies:

• Midline Catheter Insertion, Maintenance, and Removal Policy

Job Aids:

• Midline Catheter Insertion, Maintenance, and Removal Job Aid
• Midline Candidate Screening Tool
• Midline Insertion Checklist
• Midline and CVAD Dressing Change Checklist
• Midline Catheter and Non-Tunneled CVAD Removal Competency Checklist
ATTACH THIS CATHETER INFORMATION SHEET TO PATIENT'S CHART

THIS PATIENT HAS A POWER INJECTABLE MIDLINE CATHETER.

Patient's Name: ___________________________ Doctor's Name: ___________________________

Catheter Insertion:
Date: ___________________ Catheter Size: ___________ Product No.: ___________ Lot No.: ___________
Exposed Catheter Length: ___________________________ Internal Length: ___________________________
Vein Used: ___________________________
Signature: ___________________________

EXIT SITE CARE:
• Maintain according to hospital protocol.
• Use chlorhexidine gluconate and/or povidone iodine to clean the exit site around the catheter.
• Allow all cleaning agents/antiseptics to dry completely before applying dressing.

CATHETER MAINTENANCE:
Flush and lock catheter according to your institutional policy.

IMPORTANT INFORMATION:
• Contrast media should be warmed to body temperature prior to power injection. WARNING: Failure to warm contrast media to body temperature prior to power injection may result in catheter failure.
• Vigorously flush the catheter using a 10cc or larger syringe and sterile normal saline prior to and immediately following the completion of power injection studies. This will ensure patency of the catheter and prevent damage to the catheter. Resistance to flushing may indicate partial or complete catheter occlusion. DO NOT proceed with power injection study until occlusion has been cleared. WARNING: Failure to ensure patency of the catheter prior to power injection studies may result in catheter failure.
• Do not exceed the maximum indicated flow rate (see below table). WARNING: Power injector machine pressure limiting feature may not prevent over pressurization of an occluded catheter. WARNING: Exceeding the maximum indicated flow rate may result in catheter failure and/or catheter tip displacement.
• WARNING: The catheter indication for power injection of contrast media implies the catheter's ability to withstand the procedure, but does not imply appropriateness of the procedure for a particular patient. A suitably trained clinician is responsible for evaluating the health status of a patient as it pertains to a power injection procedure.

POWER INJECTION PROCEDURE:
1. Remove the injection/needleless cap from the catheter.
2. Attach a 10cc or larger syringe filled with sterile normal saline.
3. Aspirate for adequate blood return and vigorously flush the catheter with the full 10cc of sterile normal saline. WARNING: Failure to ensure patency of the catheter prior to power injection studies may result in catheter failure.
4. Detach syringe.
5. Attach the power injection device to the catheter per manufacturer's recommendations.
6. Complete power injection study taking care not to exceed the flow rate limits. WARNING: Exceeding the maximum indicated flow rate may result in catheter failure and/or catheter tip displacement.
7. Disconnect the power injection device.
8. Flush the catheter with 10cc of sterile normal saline, using a 10cc or larger syringe. Flush all lumens.
9. Replace the injection/needleless cap on the catheter.

<table>
<thead>
<tr>
<th>Catheter Size</th>
<th>Maximum Indicated Power Injection Flow Rate</th>
<th>Maximum Recommended Pressure Limit Setting</th>
<th>Average Maximum Machine Injection Pressure During Power Injection</th>
<th>Maximum Static Burst Pressure1</th>
<th>Range of Maximum Static Burst Pressures1</th>
</tr>
</thead>
<tbody>
<tr>
<td>4FR x 28cm Single Lumen</td>
<td>5cc/sec</td>
<td>300psi</td>
<td>5cc/sec (2,11 psi)</td>
<td>291-312psi</td>
<td>302 psi</td>
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<tr>
<td>5FR x 28cm Double Lumen</td>
<td>7cc/sec</td>
<td>300psi</td>
<td>7cc/sec (2,24 psi)</td>
<td>153-201psi</td>
<td>249 psi</td>
</tr>
</tbody>
</table>

1Represents maximum indicated flow rate setting for power injection of contrast media.
2Pulsatile flow rates were determined for full-length catheters using media with viscosity of 1.8 centipoise (cp). These data represent approximate flow capabilities of the catheter for power injection of contrast media. During power injection testing, actual machine injection pressures did not exceed those listed in the above table. WARNING: Failure to warm contrast media to body temperature prior to power injection may cause contrast agent to be too viscous (this), resulting in catheter failure.
3Maximum static burst pressure is the failure point of the catheter when the lumen is completely occluded. WARNING: Power injector machine pressure limiting feature may not prevent over pressurization of an occluded catheter.

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<table>
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<th>Patient's Name</th>
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<tr>
<td></td>
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<tr>
<td>Physician</td>
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<tr>
<td>(_________________) -</td>
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<tr>
<td>Physician's Phone #</td>
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<td></td>
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<tr>
<td>Home Health Care Agency</td>
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<td>(_________________) -</td>
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<td>Agency Phone #</td>
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<tr>
<td>Agency Nurse</td>
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<td></td>
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<tr>
<td>Catheter Name/Product Code</td>
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<tr>
<td></td>
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<tr>
<td>Lot Number</td>
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<tr>
<td>__________ / _________</td>
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<tr>
<td>Date of Insertion</td>
</tr>
<tr>
<td>Catheter Length</td>
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<td></td>
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<tr>
<td>Tip Location</td>
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<tr>
<td>19</td>
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INTRODUCTION

Your physician requested that a Medcomp® PICC or Midline Catheter be inserted in order for you to conveniently receive the IV therapy that you need. This Patient Information Guide will provide general information about your catheter. This booklet is only a guide. Any questions you have after reading it should be directed to your clinician (doctor or nurse).

WHAT IS A PICC OR MIDLINE CATHETER?

The catheters consist of a small, hollow tube (lumen) that is inserted into a blood vessel in your upper arm. The catheter allows medications, nutritional fluids, and blood products to be delivered directly into your bloodstream. The catheter may be left in your arm for various time periods, depending on the type of therapy you require.
HOW IS THE PICC OR MIDLINE CATHETER INSERTED?

The catheter will be inserted by either a doctor or nurse using sterile technique. This means that they will take precautions to prevent germs from entering your body. Similar precautions should be taken for every catheter related procedure. The clinician may wear a gown, mask, eye protection, and gloves for the insertion procedure.

The catheter will be inserted into a vein in your arm near your elbow. It may be placed in either arm. You may feel slight discomfort from the needle during the insertion, but no sensation should be felt while the catheter is being threaded into the vein. An x-ray should be taken after the insertion to make sure the catheter is positioned correctly.

NOTE: Your physician may insert the catheter into other sites, if determined to be necessary.
CATHETER CARE & MAINTENANCE

After the catheter is inserted, a small portion will remain outside of the body. A protective dressing will be placed over the insertion site to keep the area clean and prevent germs from entering your body. A sterile dressing should cover the insertion site at all times. The catheter will be held in place and secured using an anchoring device known as a Statlock®. This is a piece of adhesive that is placed on your arm and the catheter is snapped into place.

Valve technology does not act as a barrier to infection. A sterile end cap should be applied to the hub of the catheter to prevent contamination when the catheter is not in use. Medcomp® does not recommend immersing the catheter in water. Follow up with your healthcare provider for their recommendations concerning bathing.

Depending on your situation and the type of therapy you will require, you or a family member may be trained to care for your catheter. Be sure to follow the instructions given to you by the nurse or doctor.

CAUTION: Never allow a healthcare professional to draw blood from a vein in the arm with the catheter, as this could puncture the catheter lumen.

CAUTION: Never allow a healthcare professional to take your blood pressure in the arm with the catheter, as this could cause the catheter to become blocked or otherwise damaged.

CAUTION: Do not attempt to remove your catheter. Only a healthcare professional familiar with the appropriate techniques should remove the catheter.
**DRESSING CHANGE**

The area around the insertion site should be kept as clean as possible to prevent infection. Your nurse or doctor will tell you how often the dressing should be changed and how to change it. Always wash your hands with an antimicrobial soap before handling the catheter or touching the area around the insertion site. Inspect the insertion site for signs of infection (redness, swelling, drainage, or tenderness).

**CAUTION:** Do not use scissors to remove the dressing, to avoid accidentally cutting the catheter.

**FLUSHING & LOCKING THE CATHETER**

Your catheter will need to be flushed with saline and filled with a locking solution to prevent clots from forming in the lumen. The Medcomp® PICC catheters with valve technology do not require the use of a heparinized locking solution. Your nurse or doctor will determine how often the catheter should be flushed, who will flush it, and the appropriate solution to use. If you or a family member are flushing the catheter, follow the instructions provided by your nurse or doctor.
### DRESSING CHANGE
- Who should change my dressing?
- How often should my dressing be changed?
- What are the steps to follow to change my dressing?

### FLUSHING & LOCKING THE CATHETER
- Who should flush/lock my catheter?
- How often should my catheter be flushed/locked?
- With what solution?
- What are the steps to follow to flush/lock my catheter?

### ACTIVITIES
- Are there any limits to my activities?
- May I shower/bathe/swim while I have my catheter?

### COMPLICATIONS
- Who should I call if I have any problems with my catheter?
- What problems should I call for?
## CATHETER COMPLICATIONS

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<tr>
<th>PROBLEM</th>
<th>SIGNS/SYMPTOMS</th>
<th>ACTION</th>
<th>PREVENTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>INFECTION</td>
<td>Redness, swelling, warmth, drainage at insertion site or up the arm. Fever and/or chills.</td>
<td>Call your clinician IMMEDIATELY.</td>
<td>Wash hands before any procedure and use sterile technique. Keep dressing over insertion site clean &amp; dry.</td>
</tr>
<tr>
<td>LEAKING OR BLEEDING FROM CATHETER</td>
<td>Break in the catheter or injection cap comes off.</td>
<td>Carefully fold catheter over below the leaking area and tape securely. Replace cap. Call your clinician IMMEDIATELY.</td>
<td>Keep catheter secured with dressing/Statlock. DO NOT use scissors near or pull on catheter.</td>
</tr>
<tr>
<td>CHANGED/CATHETER DISLODGED</td>
<td>Arm or shoulder swelling. Swishing sound in ear while medication is given. Pain during infusion.</td>
<td>Call your clinician IMMEDIATELY. Do not inject anything into catheter.</td>
<td>Keep catheter secured with dressing/Statlock. DO NOT pull on catheter. Inject solutions into catheter slowly.</td>
</tr>
<tr>
<td>CLOTTED/KINKED CATHETER</td>
<td>Unable to inject solutions/medications. Resistance is felt when infusing solutions/medications.</td>
<td>Call your clinician IMMEDIATELY. Stop infusion. Do not force injection. Do not inject anything into catheter.</td>
<td>Flush catheter well before and after use. Fill catheter completely with locking solution.</td>
</tr>
<tr>
<td>PHLEBITIS (Vein Inflammation)</td>
<td>Redness, pain, swelling at the insertion site and/or upper arm.</td>
<td>Call your clinician IMMEDIATELY. Apply warm compresses. Elevate arm.</td>
<td>Infuse/inject medications &amp; fluids slowly.</td>
</tr>
<tr>
<td>AIR EMBOLISM (Air in Bloodstream)</td>
<td>Shortness of breath, coughing, chest pain or loss of consciousness.</td>
<td>CALL 911. Clamp catheter. Lie on your left side with your head down.</td>
<td>Always secure connections. Remove all air from tubing &amp; syringes before injection. Always clamp catheter before removing the cap.</td>
</tr>
</tbody>
</table>
COMMONLY USED TERMS

CATHETER  A soft, hollow tube that is inserted into the body.
CATHETER HUB  The external portion of the catheter where the injection cap, IV tubing, and syringes are attached.
DRESSING  A sterile, protective covering placed to keep an area clean.
EXIT SITE  The place where the catheter comes out of your body.
EXTENSION SET  Additional tubing that can be attached to the catheter hub.
LOOKING SOLUTION  A solution used to prevent blood from clotting inside the catheter.
INJECTION CAP  A device placed on the catheter hub to protect the hub and prevent blood from coming out of the catheter.
INSERTION SITE  The place where the catheter goes into your body.
INTRAVENOUS (IV) THERAPY  The administration of medications and fluids through the veins.
LUMEN  The space inside the catheter.
MIDLINE  A peripherally inserted central venous catheter.
PICC  A peripherally inserted central venous catheter.
PICC WITH VALVE TECHNOLOGY  A peripherally inserted central venous catheter with a valve that controls the flow of fluids to provide clamp-free infusion therapy.
SALINE  A salt solution used to clear the catheter lumen after use (for example, infusion of medications).
STATLOOK®  An anchoring system used to secure a catheter to the skin.
TEGADERM™  A transparent sterile dressing.
Therapies not appropriate for midline catheters include those therapies requiring central venous access. Refer to standards of practice and institutional policies.

In the rare event that a hub or connector separate from any component during insertion or use, take all necessary steps and precautions to prevent blood loss or air embolism and remove the catheter.

Do not advance the guidewire or catheter if unusual resistance is encountered.

Do not insert or withdraw the guidewire forcibly from any component. The wire may break or unravel. If the guidewire becomes damaged, the introducer needle or sheath/dilator and guidewire must be removed together.

Federal Law (USA) restricts this device to sale by or on the order of a physician.

This catheter is for Single Use Only.

Do not re-sterilize the catheter or accessories by any method.

Re-Use may lead to infection or illness.

The manufacturer shall not be liable for any damages caused by removal or re-sterilization of this catheter or accessories.

Contest sterile and non-sterile in unopened, undamaged package.

Do not use catheter or accessories if any signs of product damage is visible.

COMMON COMPLICATIONS:

• Septes
• Thrombosis
• Catheter-related infection
• Malposition/Migration
• Damage/Fracture of catheter
• Insufficient line pressure
• Simultaneous phlebitis
• Drainage from insertion site
• Pulsating guidewire
• Collad

POTENTIAL COMPLICATIONS:

• Air Embolism
• Hematoma/Injury
• Cardiac Arrhythmia
• Cardiac Tamponade
• Cut site infection
• Extravasation
• Adhesions
• Perforation of the vessel
• Hemothorax/mediastinal hematoma
• Thrombosis
• Vascular thrombosis

Before attempting the insertion, ensure that you are familiar with the common and potential complications and their emergency treatment should any of them occur.

DIRECTIONS FOR SELDINGER INSERTION

• Read instructions carefully before using this device. The catheter should be inserted, manipulate, and removed by a qualified, licensed physician or other qualified health care professional under the direction of a physician.

• The medical techniques and procedures described in these instructions for use do not represent all medically acceptable protocols, nor are they intended as a substitute for the physician's experience and judgment in treating any specific patient.

• Use standard hospital protocols when applicable.

1. Apply tourniquet to arm above anticipated insertion site.

2. Select vein based on assessment.

3. Release tourniquet.

PREPARE CATHETER

4. Preflush catheter.

Note:

For insertion with a stiffening stilette, see Alternate Insertion Technique using Stiffening Stilet and Sideport Adapter Set.

5. Attach needleless accessory port(s) to female luer(s) of catheter.

6. Attach a saline filled syringe to the needleless access port and completely flush catheter. For multi-lumen catheters, flush all lumens. Remove syringe(s) prior to clamping extension(s).

Caution: The needleless access port should not be used with needles, blunt cannula, or other non-luer connectors, or luer connectors with visible defects. If needle access is attempted, the needleless access port must be replaced immediately. Do not exceed 100 actuations.

INSERTION

5. Strict aseptic technique must be used during insertion, maintenance, and catheter removal procedures. Provide a sterile operative field. Use sterile drapes, instruments, and accessories. Perform surgical scrub. Wear gown, cap, gloves, and face shield.

6. Insert the introducer needle with atraumatic motion into and past the needle hub. Aspirate to insure proper placement. Release tourniquet.

7. Remove the syringe and place thumb over the end of the needle to prevent blood loss or air embolism. Draw the flexible end of marked 0.18” guidewire back into advance so that only the end of the guidewire is visible. Insert the advancement dilator into the needle hub. Advance guidewire with forward motion into and past the needle hub into the target vein.

8. Remove needle, leaving guidewire in the target vein. Thread sheath/dilator over this proximal end of the guidewire into target vein.

Caution: Do NOT bend the sheath/dilator during insertion as bending will cause the sheath to prematurely tear. Hold sheath/dilator close to the tip (approximately 3cm from tip) when initially inserting through the skin surface. To progress the sheath/dilator towards the vein, grasp the sheath/dilator a few centimeters (approximately 3cm) above the original grasp location and push down on the sheath/dilator. Repeat procedure until sheath/dilator is fully inserted.

9. Insert the needleless access port(s) into the appropriate position in the sheath/dilator.

10. Remove dilator from sheath.

11. Insert distal tip of catheter into and through the sheath until catheter tip is correctly positioned in the target vein.

Caution: Do not pull apart the portion of the sheath/dilator remains in the vein. To remove vessel, push back the sheath as far as possible and tear the sheath only few centimeters at a time.

Caution: Do not clamp the lumen portion of the catheter. Clamp only the extension(s). Do not use serrated forceps, use only the in-line clamp(s) provided.

12. Attach syringe(s) to extension(s) and open clamp(s). Blood should aspirate easily. If excessive resistance to blood aspiration is experienced, the catheter may need to be repositioned to obtain adequate flow.

13. Once adequate aspiration has been achieved, lumen(s) should be irrigated with saline filled syringe(s). Clamp(s) should be open for this procedure.

14. Small syringes will generate excessive pressure and may damage the catheter. The use of 10cc or larger syringes are recommended.

15. Remove the syringe(s) and close extension(s). Do not clamp the lumen portion of the sheath/dilator. Air bubble embolism by keeping catheter tubing clamped at all times when not in use and aspirating the air bubble before introducing any catheter with saline prior to each use. With each change in tubing connections, purge air from the catheter and all connecting tubing and caps.


Note: If there is no blood return, verify catheter position before use.
POWER INJECTION PROCEDURE

1. Remove the injection/needleless cap from the CT MideLine catheter.
2. Using a 10cc or larger syringe(s), aspirate catheter lumen(s) to assure patency and remove locking solution. Discard syringe(s).
3. Attach a 10cc or larger syringe filled with sterile normal saline and vigorously flush the catheter with the full 10cc of sterile normal saline.
4. Failure to ensure patency of the catheter prior to power injection studies may result in catheter failure.
5. Detach syringe.
6. Attach the power injection device to the CT MideLine catheter per manufacturer’s recommendations.

Caution:
- When using connection tubing, avoid kinking or twisting.
- Do not attempt to connect power injector syringe directly to the catheter. Damage may occur.

INJECTION CAPS - Injection cap(s) or needleless access port(s) should be changed per institutional policy. If using the supplied needleless access port(s), do not exceed 100 actuations.

PREPARE CATHETER
1. Preflush catheter, sideport adapter, and needleless access ports.
2. Attach saline filled syringe to luer of sideport adapter and flush adapter and catheter. Clamp sideport extension and remove syringe. If using multi-lumen catheter, attach needleless access port to remaining extension. Attach saline filled syringe to the needless access port and repeatedly flush catheter lumens. Remove syringe from needless access port prior to clamping extension. Flush remaining needless access port and set aside.

Caution:
- Close clamp on catheter stylet using a sideport adapter and catheter damage may result.

CATHETER PERFORMANCE
- Occluded/Partially Occluded Catheter:
  - If lumen is encountered aspirating or flushing, the lumens may be partially or completely occluded.

Warning:
- Do not flush against resistance.
- If the lumen will neither aspirate nor flush, and it has been determined that the catheter is occluded with blood, follow institutional declotting procedure.

Caution:
- Due to risk of exposure to HIV or other blood borne pathogens, health care professionals should always use Universal Blood and Body Fluid Precautions in the care of all patients.
- Sterile technique should always be strictly adhered to.
- Clinicalrecognized infection should be treated promptly per institutional policy.

INJECTION SITES
- Intraosseous - Injection sites should be observed and the catheter injection sites must be equal to baseline measurement taken the day prior to injection.

Caution:
- Do not attempt to insert catheter once it has been withdrawn.

Caution:
- Never leave stylet in place after catheter insertion; injury may occur. Remove both stylet and sideport adapter after insertion.

CATHETER REMOVAL
- Only a clinician familiar with the appropriate techniques should attempt the following procedures.

Caution:
- Always review facility protocol, potential complications and their treatment, warnings, and precautions prior to catheter removal.

1. Wash hands, gather equipment.
2. Remove old dressing and inspect insertion site for redness, tenderness, and drainage.
3. Grasp catheter near insertion site and using a slow steady motion, remove catheter from vein.

Caution:
- If difficulty and/or bunching of the catheter hub or needle is experienced while removing the stylet, additional flushing of the catheter may be helpful. The catheter may need to be repatterned to allow for removal of the stylet.

3. Attach a 10cc or larger syringe filled with sterile normal saline and vigorously flush the catheter with the full 10cc of sterile normal saline.

Warning:
- Warning: Exceeding the maximum indicated flow rate may result in catheter failure and/or catheter tip displacement.

4. Complete power injection study taking care not to exceed the flow rate limits.
5. If difficulty and/or bunching of the catheter is visible, pull back the sheath.

Caution:
- Do not attempt to reinsert stylet once it has been withdrawn.

Caution:
- Never leave stylet in place after catheter insertion; injury may occur. Remove both stylet and sideport adapter after insertion.

6. If resistance is felt - STOP. Retag the catheter and apply a warm compress to the extremity for 20-30 minutes.

Caution:
- DO NOT bend the sheath/dilator during insertion as bending will cause the sheath/dilator to tear and may result in partial tearing of the vein, regraft the sheath/dilator a few centimeters above the original grasp location and push down on the sheath/dilator. Repeat procedure until sheath/dilator is fully inserted.

Caution:
- Never leave sheath in place as an indwelling catheter. Damage to the vein will occur.

7. Remove the tear-away sheath by slowly withdrawing the stylet back beyond the point where the catheter is to be trimmed by at least 1/8 inch (1cm).

Caution:
- Do not attempt to cut stylet.

8. Once proper catheter length and stylet position has been achieved, tighten locking collar to keep stylet in place.

Caution:
- Do not remove dilator from sheath.

9. Insert distal tip of catheter into and through the sheath until catheter tip is correctly positioned in the target vein.

Caution:
- Do not clamp the lumen portion of the catheter. Clamp only the extension(s). Do not use the serrated forceps, use only the in-line clamps(s) provided.

12. Always use connect tubing between power injector syringe and catheter. Do not attempt to connect power injector syringe directly to the catheter. Damage may occur.

13. Continue following directions at step #13 of “Insertion” Section.

SYMBOL TABLE

Manufacturer
Keep Dry
Keep Away from Sunlight
Non-pyrogenic
Upper Limit of Temperature
Sterilized Using Ethylene Oxide
Use By Date
Lot Number
Catalogue Number
Authorized Representative in the European Community

WARRANTY
Medcomp® WARRANTS THAT THIS PRODUCT WAS MANUFACTURED ACCORDING TO APPLICABLE STANDARDS AND SPECIFICATIONS. PATIENT CONDITION, CLINICAL TREATMENT, AND PRODUCT MAINTENANCE MAY AFFECT THE PERFORMANCE OF THIS PRODUCT. USE OF THIS PRODUCT SHOULD BE IN ACCORDANCE WITH THE INSTRUCTIONS PROVIDED AND AS DIRECTED BY THE PRESCRIBING PHYSICIAN.

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EU Representative:
MPS Medical Product Service GmbH
Borussia 20
35619 Braunfeld
Germany

PN 40529 Rev. 4/15D
A Step By Step Guide for Removal of Midlines and Non-Tunneled Central Lines

Instructions for Use

This is an overview of the use of the new line removal kit. Please utilize this guide for just in time training when preparing to use this kit for removal of a midline or non-tunneled central line from a patient at the bedside.

Please follow the steps below for removal. This reference should be used in conjunction with the appropriate policies and procedures.

1. Verify line removal order in EMR. Gather supplies – utilize line removal kit.

2. Position patient:
   a. Sitting or recumbent-midline catheter
   b. Supine flat or Trendelenburg, unless contraindicated - all central lines

3. Perform hand hygiene.

4. Open 1st layer of line removal kit

5. Mask patient.


7. Perform hand hygiene and don sterile gloves.

8. Use sterile saline wipes inside the kit to help easily remove the old dressing.
### A Step By Step Guide for Removal of Midlines and Non-Tunneled Central Lines (continued)

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*Patient should remain in catheter removal position for at least 30 minutes after non-tunneled central line has been removed.*
Central Line Policies and Job Aids

Policies:

- Adult CVAD Insertion, Care, Maintenance, Removal Policy
- Adult CVAD Flushing Guidelines Policy
- Nursing Care of Adult Patients with CVADs Present on Admission Policy
- Central Line Catheter Guidewire Exchange Policy

Job Aids:

- CVAD Dressing Change, Maintenance, and Blood Sampling Checklist
- Midline and CVAD Dressing Change Checklist
- Midline Catheter and Non-Tunneled CVAD Removal Competency Checklist
Sentara CVAD Scope of Practice Grid

**Definitions/Abbreviations**

**CVAD:** Central Venous Access Device
- Device which permits access to the central vascular system

**IVAD:** Implanted Vascular Access Device

“**Access**” a CVAD: any manipulation of a CVAD which includes but is not limited to: insertion, care, maintenance, infusion of any fluid into the catheter and discontinuation/removal of the device

**Examples of CVADS (not all inclusive):**
- Peripherally Inserted Central Catheter (PICC)
- Non-cuffed/non-tunneled CVAD (IJ, Subclavian, Swan Ganz)
- Cuffed/tunneled CVAD (Broviac, Groshong, Hickman, Quinton)
- Hemodialysis CVAD (Trialysis Catheter or other temporary/permanent catheters used to provide dialysis to the patient)
- Implanted Vascular Access Devices/Ports (MediPorts, PortaCath)

**Providers:**

LIP=Licensed Independent Practitioner

RN=Registered Nurse, CRNA, Dialysis RN, Float/Contract RN

LPN=Licensed Practical Nurse

Rad Tech= Radiologic Technologist (certified by ARRT)

DT= Dialysis Technician (SNGH only)

NCP, CNA= **do not access central lines**, not within the Scope of Practice for those roles (INS Standard 3)

INS= Infusion Nurses Society

(S)= INS Standards

(P)= INS Policies and Procedures
<table>
<thead>
<tr>
<th>Procedure</th>
<th>Catheter</th>
<th>LIP</th>
<th>RN</th>
<th>LPN</th>
<th>Rad Tech</th>
<th>RCIS</th>
<th>DT</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Insert catheter</td>
<td>PICC</td>
<td>Y</td>
<td>Y*</td>
<td>N</td>
<td>Y+</td>
<td>N</td>
<td>N</td>
<td>LIP are providers credentialed by the organization for this procedure</td>
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<td>*RN (by facility)</td>
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<td>+Rad Techs (by facility)</td>
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<tr>
<td></td>
<td>ALL CVADS</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td>N</td>
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<td>LIP are providers credentialed by the organization for this procedure</td>
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<td></td>
<td>All Central Venous Access Device placement orders should reference either the Sentara Adult IV Selection Algorithm or the</td>
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<td>Sentara Oncology Insertion Algorithm for practice recommendations</td>
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<td>Check documentation verifying</td>
<td>ALL CVADS</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y+</td>
<td>Y@</td>
<td>Y</td>
<td>Documentation should be checked PRIOR to use</td>
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<td>placement prior to use (to include</td>
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<td></td>
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<td></td>
<td>Y+=Rad Techs (by facility)</td>
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<td>power injection)</td>
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<td>Y@= RCIS must be under the direction of a qualified physician</td>
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<tr>
<td>Access/de-access (as defined</td>
<td>ALL CVADS</td>
<td>Y</td>
<td>Y*</td>
<td>Y*</td>
<td>Y+</td>
<td>Y@</td>
<td>Y#</td>
<td><strong>Specifics of access are outlined below</strong></td>
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<td>above)</td>
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<td>All providers accessing Central Venous Access Devices as defined by the Infusion Nurses Society (INS) must complete a</td>
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<td>Sentara orientation and demonstrate competency</td>
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<td>Annual demonstration of competency is also required</td>
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<tr>
<td>IVAD (Needle Access/De-Access)</td>
<td></td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>All implanted access devices must be accessed using the smallest gauge non-coring needle to accommodate the therapy (S28).</td>
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<td>All providers accessing and de-accessing an Implanted Vascular Access Device/port must have a validated, recent competency</td>
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<td>prior to performing this task.</td>
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<tr>
<td>Hemodialysis/trialysis catheters</td>
<td></td>
<td>Y</td>
<td>Y*</td>
<td>N</td>
<td>Y+</td>
<td>N</td>
<td>Y#</td>
<td>*RNs in Dialysis and other RNs with an MD order only</td>
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<td>Y+= Rad Techs (by facility)</td>
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<td></td>
<td>Y#= Catheters used for dialysis only</td>
</tr>
<tr>
<td>Assess and document</td>
<td>ALL CVADS</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y+</td>
<td>Y@</td>
<td>N</td>
<td>All providers utilizing CVADs for any reason should ALWAYS assess the site prior to use (S41). Assessment includes: condition</td>
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<td>of the insertion site, condition of the dressing, condition of the needless connectors and appropriate placement of alcohol</td>
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<td>impregnated caps</td>
</tr>
<tr>
<td>Procedure Description</td>
<td>CVADs/Device Type</td>
<td>Y</td>
<td>Y*</td>
<td>Y</td>
<td>Y#</td>
<td>Y@</td>
<td>Reference</td>
<td></td>
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</tr>
<tr>
<td><strong>Flush Catheter following facility policy</strong></td>
<td>ALL CVADS</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y+</td>
<td>Y@</td>
<td>N</td>
<td></td>
</tr>
</tbody>
</table>
| **Hemodialysis/trialysis Catheters**                        |                   | Y | Y* | Y*| Y+ | N   | INS Policy and Procedure (S40; Procedure Section 4)  
| **Flush catheter with Heparin**                             | ALL CVADS         | Y | Y* | Y*| Y+ | Y@ | N         |
| **Hemodialysis/trialysis Catheters**                        |                   | Y | Y* | N | Y+ | N   | *RNs in Dialysis and other RNs, LPNs with an MD order only  
| **Change Dressing**                                         | ALL CVADS         | Y | Y  | Y | Y+ | Y@ | N         |
| **De-clot or repair catheter**                              | ALL CVADS         | Y | Y* | N | Y+ | N   | *RNs requires additional training and demonstrated competency (Procedure Section 5)  
| **Remove Catheters**                                        | PICC              | Y | Y* | N | Y+ | N   | *RNs require additional training and demonstrated competency  
| **Non-tunneled CVADS**                                      | Y                | Y* | N  | Y+ | N   | Y+ Rad Techs (by facility) |
| **Tunneled CVADS Implanted Ports**                          | Y                | N  | N  | N  | N   | Y+ Rad Techs (by facility) |
| **Approved, CLABSI Steering Committee 3/3/2017**             |                   |    |    |    |    |    |           |
Central Line Dressing Changes Tip Card

When Dressing Changes Required
• Every 7 days
• Any time the integrity of the dressing is compromised
• Any time blood/drainage is present that extends beyond the CHG impregnated gel pad
• Any time moisture is present
• Any time dressing is removed for any reason

Dressing Placement
• CHG pad should be centered over insertion site
• Gauze dressings, when required, are changed every 48 hours
A Step By Step Guide for Removal of Midlines and Non-Tunneled Central Lines

Instructions for Use

This is an overview of the use of the new line removal kit. Please utilize this guide for just in time training when preparing to use this kit for removal of a midline or non-tunneled central line from a patient at the bedside.

Please follow the steps below for removal. This reference should be used in conjunction with the appropriate policies and procedures.

1. Verify line removal order in EMR. Gather supplies – utilize line removal kit.

2. Position patient:
   a. Sitting or recumbent - midline catheter
   b. Supine flat or Trendelenburg, unless contraindicated - all central lines

3. Perform hand hygiene.

4. Open 1st layer of line removal kit.

5. Mask patient.


7. Perform hand hygiene and don sterile gloves.

8. Use sterile saline wipes inside the kit to help easily remove the old dressing.
### A Step By Step Guide for Removal of Midlines and Non-Tunneled Central Lines (continued)

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*Patient should remain in catheter removal position for at least 30 minutes after non-tunneled central line has been removed.*
Central Line "Snap-Shot" Risk Assessment Card #1240

February 15, 2017

| S | Situation-  
The proper assessment of Central Lines plays a critical role in the reduction of CLABSIs. |
| B | Background-  
The CLABSI team has made available a new tool to assist with assessing Central Lines. There is no requirement to utilize this assessment card. The idea was to simply provide our team with an additional assessment tool. |
| A | Assessment-  
Some of the ways that the Risk Assessment Card can be utilized include:  
- Assisting in the education of new graduate Registered Nurses  
- As an additional resource for experienced staff  
- Leadership rounds  
- Safety Huddles  
- Chart reviews |
| R | Recommendation-  
Order from Print Services  
The cards are listed: Hospitals>Badges/Cards>Safety/Quality  
Listed as Central Line "Snap-Shot" Risk Assessment Card #1240  
It can also be found by searching #1240 on the Print Services |

Please contact mcgray@sentara.com 757-983-2810 with questions
This card is intended as a tool for making a visual risk assessment of patients with central venous catheters. Relative risk values are directly related to the evidence-based decisions for central venous catheters included in the Adult Elective IV Catheter Selection Algorithm, located here: https://media.sentara.com/MediaManager/sentaradotcom/Adult%20Elective%20IV%20Catheter%20Selection%20Algorithm.pdf
Evidence Indicates:

- Peripheral venous lines are the least likely form of venous access to have a complication.
- Central Line Associated Blood Stream Infections increase with the number of lumens.
- Blood stream infections and risk of thrombosis probably increase with use of power injectable venous devices.

References:

1. Impact of Postplacement Adjustment of Peripherally Inserted Central Catheters on the Risk of Bloodstream Infection and Venous Thrombus Formation. Author(s): Sanjiv M. Baxi, MD, MS; Emily K. Shuman, MD; Christy A. Scipione, MPH; Benrong Chen, PhD; Aditi Sharma, MD; Jennifer J. K. Rasanathan, MD, MPH; Carol E. Chenoweth, MD, MS; Source: Infection Control and Hospital Epidemiology, Vol. 34, No. 8 (August 2013), pp. 785-792; Published by: The University of Chicago Press on behalf of The Society for Healthcare Epidemiology of America; Stable URL: http://www.jstor.org/stable/10.1086/671266; Accessed: 23/09/2014 07:22

2. PICC-associated Bloodstream Infections: Prevalence, Patterns, and Predictors; Vineet Chopra, MD, MS; David Ratz, MS; Latoya Kuhn, MPH; Tracy Lopus, RN, CRNI; Carol Chenoweth, MD, MS; Sarah Krein, PhD, RN; The Center for Clinical Management Research and The Patient Safety Enhancement Program, Ann Arbor, Mich; VA Ann Arbor; Healthcare System, Ann Arbor, Mich; The University of Michigan Health System, Ann Arbor – as published in the Journal of American Medicine.

A sterile gauze dressing is preferred when:

1. Patient is diaphoretic
2. Insertion site is actively oozing or bleeding

The sterile gauze dressing will be changed every 2 days and when the dressing integrity has been compromised.

If bleeding is not controlled with a sterile gauze dressing, contact the provider. Notify the provider of the condition of the site.

A QuikClot® hemostatic bandage may be placed on an actively oozing site for 24 hours ONLY.

A physician order must be obtained to place QuikClot.

QuikClot is a non-stock item available for ordering through Materials Management, Item No. 148937.

After removal of QuikClot, if there is no more oozing, dress the site with a CHG Tegaderm dressing.

NOTE: Not for areas of dried blood; used for active bleeding at the site.
Once Logged into PeopleSoft you can search for the Title of the learning required.

Use the Search Field to Find the Learning you are looking for. Key words will work to filter the results, such as: “PIV” and “Midline”. You can also filter by learning type and select Web Based Training to narrow the results further.
Once Logged into PeopleSoft you can search for the Title of the learning required.

Select Learning from the Wavenet page and drop down to choose OneLink Learning.

Launch OneLink & Sign in

Use the Search Field to Find the Learning you are looking for. Key words will work to filter the results, such as: “Central Line” and “CLABSI”. You can also filter by learning type and select Web Based Training to narrow the results further.